

Local - Bay Area Certifications

Procurement can be a daunting process.
That's why we're here.



Part 1: Benefits & Eligibility Criteria

Certification Processed by:	14B City and County of San Francisco			County of Alameda	City of Oakland		
Certification	Micro Local Business Enterprise (MLBE)	SF-Local Business Enterprise (LBE)	SBA-Local Business Enterprise (LBE)	Small Local Emerging Business (SLEB)	Local Business Enterprise (LBE)	Small Local Business Enterprise (SLBE)	Very Small Local Business Enterprise (VSLBE)
Goals	Bids are evaluated as 10% lower than the cost and proposals submitted by LBEs are scored 10% higher than they would be.			Achieve > 20% SLEB participation level in all County discretionary spending, contracts and awards	The city of Oakland aims to achieve 50% LBE/SLBE participation for construction contracts greater than \$100,000 and professional services contracts greater than \$50,000.		
Benefits	As a prime, LBEs are eligible for the 10% bid discount/rating bonus. As subcontractors LBEs are eligible to be used to meet LBE subcontracting requirements. Micro LBE Set Aside Contracts. SF based LBEs are eligible for benefits for all City projects, regardless of location.			Certified small and emerging businesses are eligible to receive a 5% bid evaluation. The maximum preference per contract is 10%: 5% for local business plus 5% for either certified small or emerging business status.	A minimum bid discount of 5% for meeting the participation requirement. Earn additional points and discounts as the level of local and small local business participation increases. Receive bid discounts and preference points based on their participation level prior to contract awards. Encourages mentor-protégé relationships between non-local firms and local certified firms.		
Important Criteria <i>Note: not all criteria are listed. To learn more, see Application Process (reverse)</i>	Minimum of 6 months in business and in San Francisco or PUC area (SF Business Registration Certificate). Owners must have expertise/license in each certification category and have proof of performance. Gross Receipts within specified economic threshold and all businesses are analyzed. Truckers and Suppliers have modified requirements.			Must be independently owned and operated from the prime contractor with no employees crossover. Informal and formal sealed bids over \$25,000 are eligible for a 5% SLEB bid preference. Only sealed bids are eligible for a 5% local preference. The 5% or 10% total bid preference is applied to bidder's cost or to evaluation criteria points.	Must be an established & operating within the City of Oakland with a fixed office in the City of Oakland. Fully operational for at least 12 months prior to certification. Valid City of Oakland Business Tax Certificate issued no less than 12 months prior to applying for certification. Meet established business-size standards for certification as a "Small Local Business Enterprise". Independent business headquartered in Oakland for certification as a "Small Local Business Enterprise"		
Can't exceed \$ thresholds for Financial Criteria <i>Read Regulations for details.</i>	For more information, see the website at https://www.sf.gov/sites/default/files/2025-01/New%20Economic%20Thresholds%201-1-25.pdf .			Is a local business and meets the U.S. Small Business Administration (SBA) size standards. May be classified as an emerging business if in business less than 5 years.	Meet established business-size standards for certification as a "Small Local Business Enterprise"		
Look for a Company	Find a certified LBE to work with San Francisco			SSQS - SLEB Supplier Query System	City of Oakland		



This APEX Accelerator is funded in part through a cooperative agreement with the Department of Defense.



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Part 2: Application Process --no fees are charged to obtain these certifications.

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Application Process	Online certification process at the website: https://www.sf.gov/14b-local-business-enterprise-lbe-program			Download the certification forms at the website: https://www.acgov.org/sleb/cert.htm	Online certification process at the website: https://www.oaklandca.gov/services/local-business-certification		
Approximate Timeframe	Application processing ranges from 14 to 30 business days during which Contract Monitoring Division staff will review the application and documents submitted, and request any additional items needed to complete the file.			The certification process may take up to 45 days to process.	The City will review within 10 working days of receipt of all required documentation.		
Get Started	Get certified as an LBE San Francisco			Certification Forms - Small, Local and Emerging Business (SLEB) Program - Alameda County	City of Oakland		
Issued By	City and County of San Francisco			County of Alameda	City of Oakland		
Renewal Requirements	Renew annually.			A maximum of 5 years, then it will be and then may be certified as a Small business if required criteria are met.	Valid for 2 years.		



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